

Additional Officers:

Print or Type Name, Complete Mailing Address, Phone Number and Email if applicable	Date of Enlistment	Date of Discharge	Rank and Branch	American Legion Membership #
Vice Commander Address				
Vice Commander Address				
Service Officer Address				
Historian Address				
Chaplain Address				
Judge Advocate Address				
Sergeant-at-Arms Address				

Post Meeting Dates _____ Time _____ Post Phone (____) _____
 Not to be Post Officers Home Phone #

Physical Address of Post _____
 Street City Zip

Post Meeting Place If Not At Post _____

Annual Dues \$ _____ Are Officials Bonded? _____ Is Post Incorporated _____

DEPARTMENT BY-LAWS:

ARTICLE IX, SEC. 2 Each Post in the Department shall have a Commander, one or more Vice Commanders, an Adjutant, a Finance Officer, a Chaplain, a Historian, a Sergeant-at-Arms, and such other officers as may be provided by the Constitution and By-laws of the Post.

ARTICLE IX, SEC. 3 The election of Post Officers for the ensuing year shall be held at least thirty days (6/12/24) but not more than sixty days (5/12/24), prior to the the Department Convention (7/12/24) Officers elected shall be installed after the Department Convention, but not later than 10/12/24, after the adjournment of the Annual Department Convention.

POST OFFICER BONDING:

ARTICLE XV, SEC 4 Department By-Laws provides that all Post officials handling American Legion monies shall be properly bonded with a good and solvent bonding and surety company, or by other duly qualified bond, as surety. Bonds should be approved annually by the Post. Many local insurance brokers/agents provide such coverage.

Pursuant to the Department Constitution and By-Laws, I hereby certify that the following Officers have been duly elected to serve the Post as indicated below and that I have examined the service record of each and find them eligible to belong to The American Legion.

Certified by _____

Post Adjutant/Officer

Date